

**THE VIRGINIA BOARD FOR
ASBESTOS, LEAD AND HOME INSPECTORS
MEETING MINUTES**

The Virginia Board for Asbestos, Lead, and Home Inspectors met on August 12, 2009, in Board Room 3 at the offices of the Department of Professional and Occupational Regulation, Perimeter Center, 9960 Mayland Drive, Richmond, Virginia.

The following members of the Board were present:

Christopher Chapman
Keith F. Cronan
Dolores Daniels
Phillip Fincher
Frederick Heppner
Bowen Hyatt
Brian Koepf
Thomas Joel Loving
Howard D. Varner

Board member Clayton Sinyai was not present at the meeting.

The following staff members were present for part or all of the meeting:

Mark Courtney, Deputy Director of Licensing and Regulation Division
Justin Garofalo, Board Administrator
Michelle Gowen, Administrative Assistant

Others who attended the meeting included:

Elizabeth Peay was present from the Office of the Attorney General.

Mr. Heppner, finding a quorum of the Board present, called the meeting to order at 9:00 am.

Call to Order

Mr. Heppner introduced Phillip Fincher and welcomed him to the Board.

**Introduction of New
Board Member**

Mr. Koepf moved that the Board approve the agenda. Mr. Varner seconded the motion which was unanimously approved by members: Chapman, Cronan, Daniels, Fincher, Heppner, Hyatt, Koepf, Loving, and Varner.

Adopt Agenda

Mr. Cronan moved that the Board approve the minutes of the May 13, 2009, Board meeting. Mr. Loving seconded the motion which was unanimously approved by members: Chapman, Cronan, Daniels, Fincher, Heppner, Hyatt, Koepf, Loving, and Varner.

**Approval of Board
Minutes**

There were no comments made to the Board.

Public Comment
Period

The Board members agreed by consensus to adopt the following as the 2010 meeting dates:

Other Business

Thursday, February 4, 2010 – Board Room 4;
Wednesday, May 12, 2010 – Board Room 4;
Wednesday, August 18, 2010 – Board Room 4; and
Wednesday, November 10, 2010 – Board room 4.

Mr. Cronan nominated Bowen Hyatt as Chair of the Board for a term beginning July 1, 2009, and ending June 30, 2010. Mr. Loving seconded the motion which was unanimously approved by members: Chapman, Cronan, Daniels, Fincher, Heppner, Hyatt, Koepf, Loving, and Varner. The Board agreed by consensus to elect Joel Loving as Vice-Chair of the Board for a term beginning July 1, 2009, and ending June 30, 2010.

Mr. Garofalo provided the Board with a memorandum to follow up on a request from the Board's last meeting held on May 13, 2009. The Board asked staff to investigate the possibility of allowing lead licensees to use refresher training from one lead discipline to renew a license held in a different lead discipline. Mr. Garofalo presented his summary and recommendation to the Board. The recommendation explained that refresher courses should only be allowed to renew the license of the specific discipline to which the refresher course was taught and not allow for any substitutions. Additionally, although project designers and risk assessors are required to take two initial courses for licensure, they shall only be required to take the refresher course that directly corresponds to the discipline of the license being renewed. Mr. Loving moved that the Board adopt the recommendation as presented. Mr. Cronan seconded the motion which was unanimously approved by members: Chapman, Daniels, Fincher, Heppner, Hyatt, Koepf, and Varner.

Mr. Garofalo presented a summary to the Board of his findings of the mold remediation programs of Louisiana, Texas, Florida, and Wisconsin. The summary was given to assist the Board as it begins its consideration of licensing requirements for the mold remediator and inspector licensing program mandated by HB2032 of the 2009 session of the Virginia General Assembly. The Board agreed by consensus to appoint a committee to draft the regulations for the mold remediator and inspector licensing program as well as the

RR&P program. The committee will include the following members: Keith Cronan, Joel Loving, Brian Koepf, Christopher Chapman, Phillip Fincher, Howard Varner, and Bowen Hyatt. The first meeting of the committee will be held August 27, 2009, at 9 a.m.

The Board members took a break from 10:27 a.m. to 10:39 a.m.

Mr. Courtney provided the Board members with training on the Roles and Responsibilities of Board members.

Mr. Arthur provided the Board members with an overview of the Administration and Finance Section of DPOR.

With the exception of Mr. Chapman who will complete the training after the next Board meeting, the Board members completed the annual Conflict of Interest Act training.

The following meeting dates have been scheduled:

- November 4, 2009

Mr. Heppner requested that the Board members complete their conflict of interest forms and travel vouchers.

Mr. Heppner, finding no further business to conduct, adjourned the meeting at 11:05 A.M.

**Future Meeting
Dates**

**Conflict of Interest
Forms and Travel
Vouchers**

Adjournment

Frederick Heppner, Chair

Jay W. DeBoer, Secretary